

[Academic Advising](#)

The University Academic Advising Center administers the University Studies program for undergraduate students who wish to explore a variety of degree programs as well as those who wish to be admitted into restricted majors. Therefore, we pledge to help students choose majors that are personally and professionally satisfying by:

- Providing personalized, developmental academic advising to each student
- Assisting students in defining, evaluating, and pursuing the skills, interests, and abilities needed to achieve their goals
- Recognizing that advisors and students are partners in the advising process and each share responsibility in sustaining the advising relationship
- Facilitating each student's successful transition to the University
- Empowering a committed, knowledgeable, experienced advising staff through ongoing professional development and a supportive, team-oriented work environment
- Adhering to the guidelines established by the Council for the Advancement of Standards [CAS] and the Core Values of the National Academic Advising Association (NACADA).

The University Studies Department is located in 117 Femoyer Hall. Hours of Operation are 8am- 5pm (Monday-Friday). To schedule an appointment with your advisor please call (540) 231-8440.

[Career Services](#)

The mission of Career Services is to prepare Virginia Tech students to make optimal use of their knowledge, skills and abilities to successfully:

- Explore and choose academic majors and career options,
- Obtain career-related experience, and
- Develop and pursue post-graduation career plans, including graduate and professional school and employment.

The Career Services Building is located on the corner of Washington Street and West Campus Drive. Hours of Operation are 8am - 5pm (Monday - Friday). Career Services can be reached at (540) 231-6241.

[The Center for Academic Enrichment and Excellence \(CAEE\)](#)

The Center for Academic Enrichment and Excellence (CAEE) offers free academic support, such as tutoring and study skills seminars to undergraduate students at Virginia Tech. We also have programs and activities for students who are already succeeding academically, and simply want to enrich their educational experiences at Virginia Tech.

The Center for Academic Enrichment and Excellence is located in 110 Femoyer Hall and can be reached at (540) 231-5499.

[Cook Counseling Center](#)

Thomas E. Cook Counseling Center provides individual counseling and group counseling for enrolled undergraduate and graduate students at Virginia Polytechnic Institute and State University. Consultation and outreach services are provided for Virginia Tech faculty, staff, and student organizations.

The Cook Counseling Center is located in 240 McComas Hall. The Cook Counseling Center can be reached at (540) 231-6557.

[Tutoring at the Math Emporium](#)

Tutoring is available at the Math Emporium 5pm - 9pm (Sunday-Thursday). No appointment is necessary. For more information please go to the Math Emporium website and click on the "General Info" tab.

Office of Scholarships and Financial Aid

The Office of Scholarships and Financial Aid's duty is to provide access and affordability through a wide assortment of financial aid programs and to inform the public about financial assistance for post high school educational endeavors.

The Office of Scholarships and Financial Aid is located in 200 Student Services Building. Hours of Operation are 8am - 5pm (Monday - Friday). They may be contacted at (540) 231-5179.

Services for Students with Disabilities

Services for Students with Disabilities exists to assist the university with its mission of creating an inclusive and welcoming community for all students. Services for Students with Disabilities works to ensure that students with disabilities receive equal access to education and opportunities in this academic community.

Services for Students with Disabilities is located in 150 Henderson Hall. They can be contacted at (540) 231-3788.

New Media Center

The mission of the Virginia Tech New Media Center is to provide a showcase of high-quality multimedia resources to regional communities. The center will be free and open to the public and will provide reasonable access to all segments of the community.

The New Media Center is located in 1140 Torgerson Hall. Hours of Operation are 10am -9pm (Monday-Thursday) and 10am - 6pm (Friday). The New Media Center can be reached at (540) 231-4826.

Student Legal Services

Student Legal Services (SLS) is a pre-paid legal service available to all Virginia Tech students free of charge. This service is sponsored by the Virginia Tech Student Government Association and is overseen by the SLS Board, a student budget board consisting of students, faculty, and staff. The Board contracts with an independent attorney on an annual basis to provide legal advice and services to VT students.

Student Legal Services is located in 143 Squires Student Center. In order to make an appointment you must call (540) 231-4720. Hours of Operation are 9am - 5pm (Monday - Thursday) and 9am- 1pm (Friday). These hours are for Fall and Spring Semesters, hours change during the summer and breaks.

Dean of Students Office

The Dean of Students Office:

- supports and empowers students and families in crisis and/or challenging situation,
- leads campus-wide collaborative orientation programs for new students and families as they make their transition to the university
- facilitates communication and connections for Hokie Parents and families, and
- nurtures a welcoming campus climate through proactive programming, oversight for bias incident protocol, and ongoing discussion.

The Dean of Students Office is located in 201 West Roanoke Street (at the corner of Draper Rd. and W. Roanoke St.). They can be reached at (540) 231-3787.

[University Union & Student Activities \(UUSA\)](#)

The mission of University Unions and Student Activities, a unit in the Division of Student Affairs at Virginia Tech, is to complement the academic program of studies and enrich the quality of campus life. Integral to this mission are the following aims:

- to provide a variety of educational opportunities, programs, and services
- to enhance student learning through advising, mentoring, modeling and training
- to develop, operate and improve public and program spaces where students and the broader university community can gather formally and informally
- to promote an environment in which cultural diversity is valued and the uniqueness of the individual is respected

UUSA offers services like, the Events Planning Office, House Management, Production Services, UUSA Ticket Office, the Breakzone, and Venture Out. For more information about any of these services, including Hours of Operation and Contact Information, please refer to the UUSA website.

[Women's Center](#)

The Women's Center serves the students, faculty, and staff of Virginia Tech. Their mission is to promote a Virginia Tech community that is safe, equitable, and supportive for women and that celebrates their experiences, achievements, and diversity.

The Women's Center is located at 206 Washington Street (between Draper Rd. and Otey St.). Hours of Operation are 8am - 5pm (Monday - Friday). The Women's Center can be reached at (540) 231-7806.

[Cranwell International Center](#)

The Cranwell International Center is committed to the University's globalization initiatives and serves as the primary support service for the international community. The Cranwell International Center promotes intercultural exchange, fosters a welcoming environment, and enhances the experience of all University and community participants.

The Cranwell International Center is located on the West End of Clay St. (directions available on their website). Hours of Operation are 8am- 5pm (Monday - Friday). They can be contacted at (540) 231-6527.

[Writing Center](#)

The Writing Center works with writing and reading assignments from any course in the University. We can also help you with writing projects that are not linked to classes. The Writing Center is a free service and is open for regular appointments or walk-in sessions.

The Writing Center is located in 340 Shanks Hall. Hours of Operation are 9am - 5pm (Monday - Friday). The Writing Center can be reached at (540) 231-5436.

[Schiffert Health Center](#)

Schiffert Health Center promotes the current and future well being of our student-patients through the provision of nationally accredited health care and health education to promote healthy lifestyles. Services are cost effective and responsive to student needs so as to reduce the impact of illness and other health concerns which may interfere with student success at Virginia Tech.

Schiffert Health Center is located in McComas Hall. Hours of Operation are 8am - 5pm (Monday – Friday) and 9am - 12 noon (Saturday). To schedule an appointment at the Health Center call (540) 231-6444.

[McComas Hall & War Memorial Gymnasium](#)

McComas Hall:

- **Building Hours:** 7am - 12 midnight (Monday - Friday), 10am - 10pm (Saturday), 12 noon - 12 midnight (Sunday)
- **Pool Hours (for Lap Swim):** 7:30am - 5pm & 8pm - 10pm (Monday - Friday), 1pm - 9pm (Saturday), 1pm - 9pm (Sunday)

War Memorial Gymnasium:

- **Building Hours:** 6am - 12 midnight (Monday - Friday), 9am- 11pm (Saturday), 12 noon - 9pm (Sunday)
- **Fitness Center:** 6am - 11:45pm (Monday - Friday), 9am - 10:45pm (Saturday), 12 noon - 8:45pm (Sunday)
- **Hokie Gym:** 6am - 8am & 11am -10pm (Monday - Thursday), 6am - 8am & 11am - 8pm (Friday), 10am - 2pm (Saturday), 12 noon - 4pm (Sunday)
- **Equipment Room:** 6am - 11:45pm (Monday - Friday), 9am - 10:45pm (Saturday), 12 noon - 8:45pm (Sunday)
- **Pool Hours:**
 - **Lap Swim:** 12 noon- 2pm (Monday, Wednesday, Friday), 11am- 1pm (Tuesday & Thursday)
 - **Open Rec Swim:** 5:30pm - 8pm (Monday - Friday), 2pm - 4pm (Sunday)

[Dining Centers](#)

Information about all your favorite Dining Halls! Including hours of operation, nutritional information, and daily menus.

[CommLab](#)

CommLab extends the classroom experience and provides support for class assignments and special needs. Undergraduates, trained in public speaking and in peer mentoring, are available to help students with speeches.

Coaching is available for all aspects of oral communication:

Interpersonal & Group Skills	Oral Presentations	Effective Delivery
<ul style="list-style-type: none">• conversation• listening• group processes• conflict resolution	<ul style="list-style-type: none">• audience analysis• message design• language choices• research & organization• presentational aids	<ul style="list-style-type: none">• body language• expression• eye contact• gestures• notes and aids

CommLab coaches will meet with students to build speeches, rehearse with students, videotape rehearsals or review videotapes of student presentations. Unique programming can also be developed

for special purposes.

The CommLab is located in 205 Newman Library. Hours of Operation are 12pm-6pm (Monday-Thursday).