

Request for Overhours

NOTE: Students who are granted permission to take overhours will NOT be granted permission to drop a course (or courses) after the drop deadline.

Name: _____ ID #: _____

Current GPA: _____ Total Hours Requested: _____ Term and Year: _____

1. If your GPA is ABOVE 3.4, there is no credit hour restriction for overhours.
2. If your GPA is between 3.0 and 3.4, you may request 22 hours for Fall or Spring term.
3. If your GPA is between 2.5 and 3.0, you may request 20 or 21 hours for Fall or Spring term.
4. If your GPA is 2.5 or above, you may request overhours for the summer.

Please Note:

- Both the Course Request and Drop/Add web process check for the defined maximum hours of enrollment.
- Going above these maximums requires the academic dean's permission.
- Undergraduates may enroll without permission in 19 hours.
- Summer maximums are 9 credits.

List all courses requested for the Term (including overhours)

Dept.	Course #	Hours	Opt.	Reason for Request
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total Hours: _____
Student Signature _____

Academic Advisor's Comments or Recommendation: _____

Advisor's Signature: _____

Director's Signatures: _____

Approved
Disapproved